

Auditing Health & Safety in Design & Technology

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This course is designed for Heads of Design & Technology and others with responsibility for Health & Safety in D&T or those aspiring to such a role.

The main emphasis is on how to carry out a D&T departmental audit and how to develop an action plan to address any issues that arise from this process.

The course will cover a range of areas of H&S that need to be considered in school D&T. The first session will cover the legal aspects, looking at how schools can comply with legislation and work within the BSI Code of Practice.

It will also explore how to carry out and record risk assessments using the CLEAPSS Model Risk Assessments as a starting point.

The major part of the day is a practical activity based around carrying out a full audit of H&S in the department. This involves:

- Looking at departmental documentation
- Checking each room including the fixed & portable electrical equipment
- How to record findings and produce a departmental action plan



We would normally cover all areas of D&T including Resistant Materials, Textiles and Food (and associated equipment and facilities); the exact detail of this will depend on the venue.

By the end of the day, delegates will be confident in the use of CLEAPSS documentation to carry out an audit of their own department, including reviewing their risk assessment processes and will have developed an action plan incorporating an annual review programme.

Participants who attend the course will receive a CLEAPSS Certificate of Attendance. Please note that a school venue is required for this course.

Title: Auditing Health & Safety in Design and Technology

For: Heads of Department

For details of the next scheduled course please see our website <http://courses.cleapss.org.uk/>

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